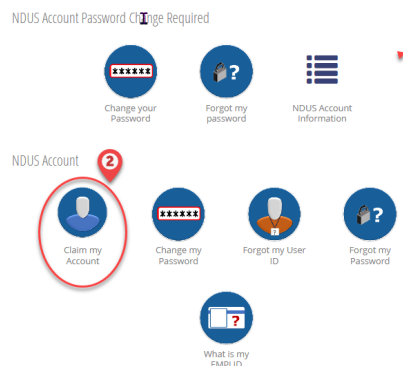


1. Go to <https://claim.ndus.edu>

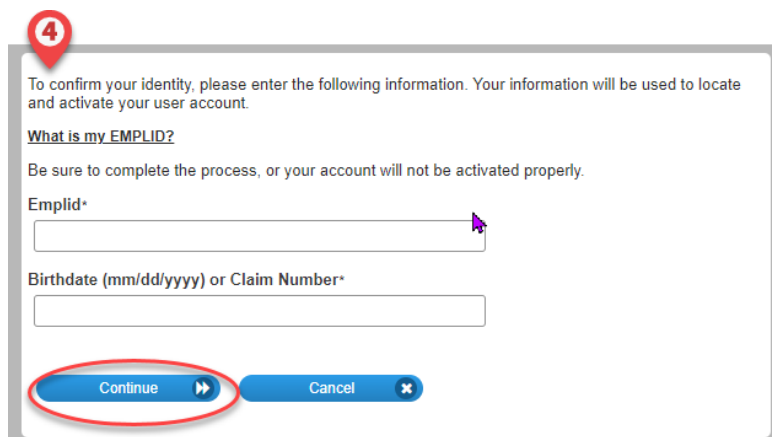
2. Click on Claim my account



3. Click on “Claim your NDUS Account” (under the Chancellor’s greeting)



4. Enter your seven-digit Student ID number (also called your EMPLID) and your date of birth. Click Continue.



To confirm your identity, please enter the following information. Your information will be used to locate and activate your user account.

[What is my EMPLID?](#)

Be sure to complete the process, or your account will not be activated properly.

Emplid*

Birthdate (mm/dd/yyyy) or Claim Number*

[Continue](#) [Cancel](#)

5. Check the box to agree to NDUS policies, then select continue.

6. Enter and confirm a new password. Click change password.

7. Enter an alternative email address for recovery (use personal email).

8. Click **SAVE**.