

How To Complete Your Room Condition Report

1. Go to NDSCS homepage at www.ndscs.edu and select Campus Connection



2. Log into CampusConnection

Campus Connection Log In

NDUS Campus Connection requires authentication using your NDUS identifier.

User ID

Password

I agree to the terms of the [User Agreement](#)

Trouble Logging In?

If you are experiencing any difficulties getting logged into the system, please use the links below.

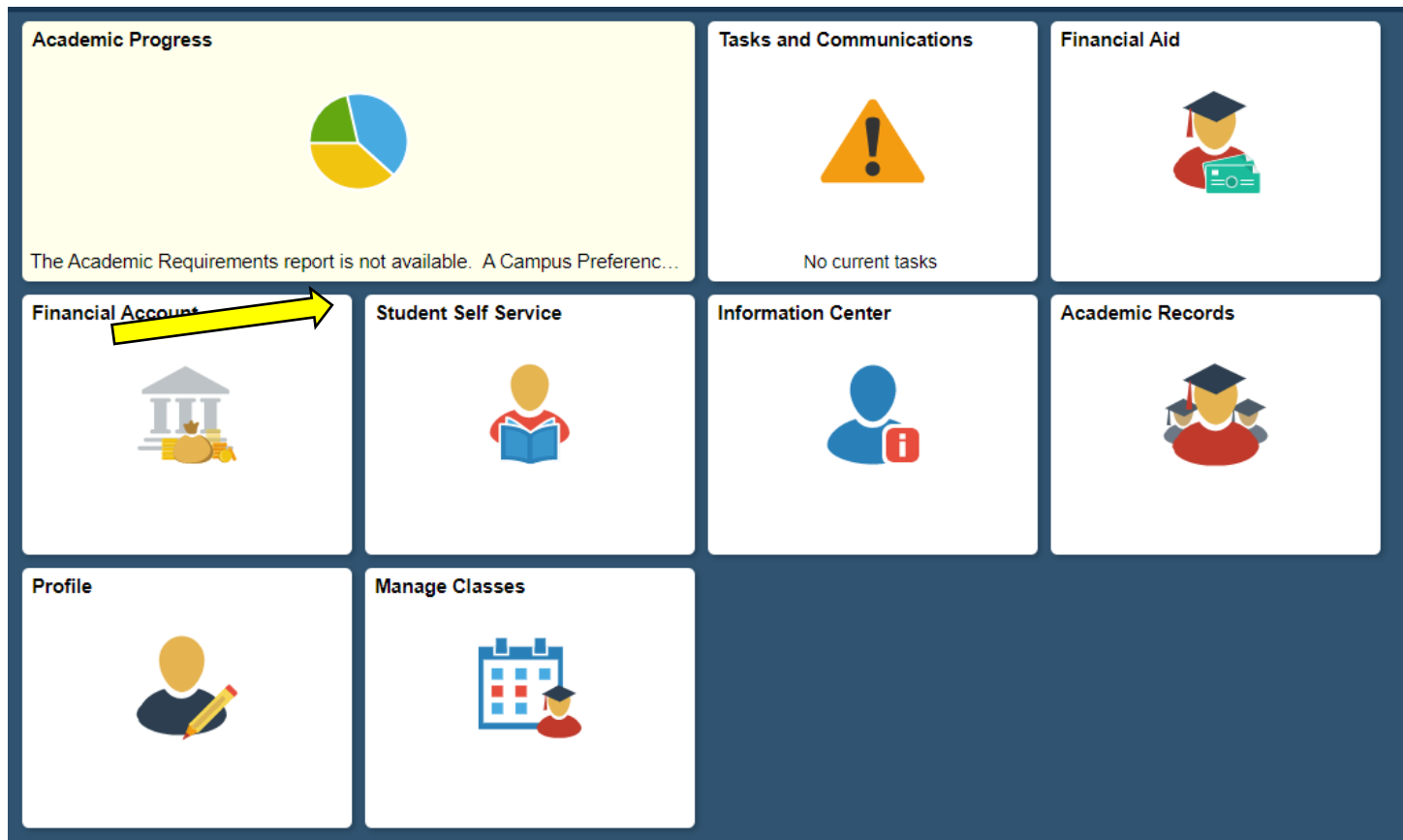
[NDUS System Status](#)

[User ID and Password Help](#)

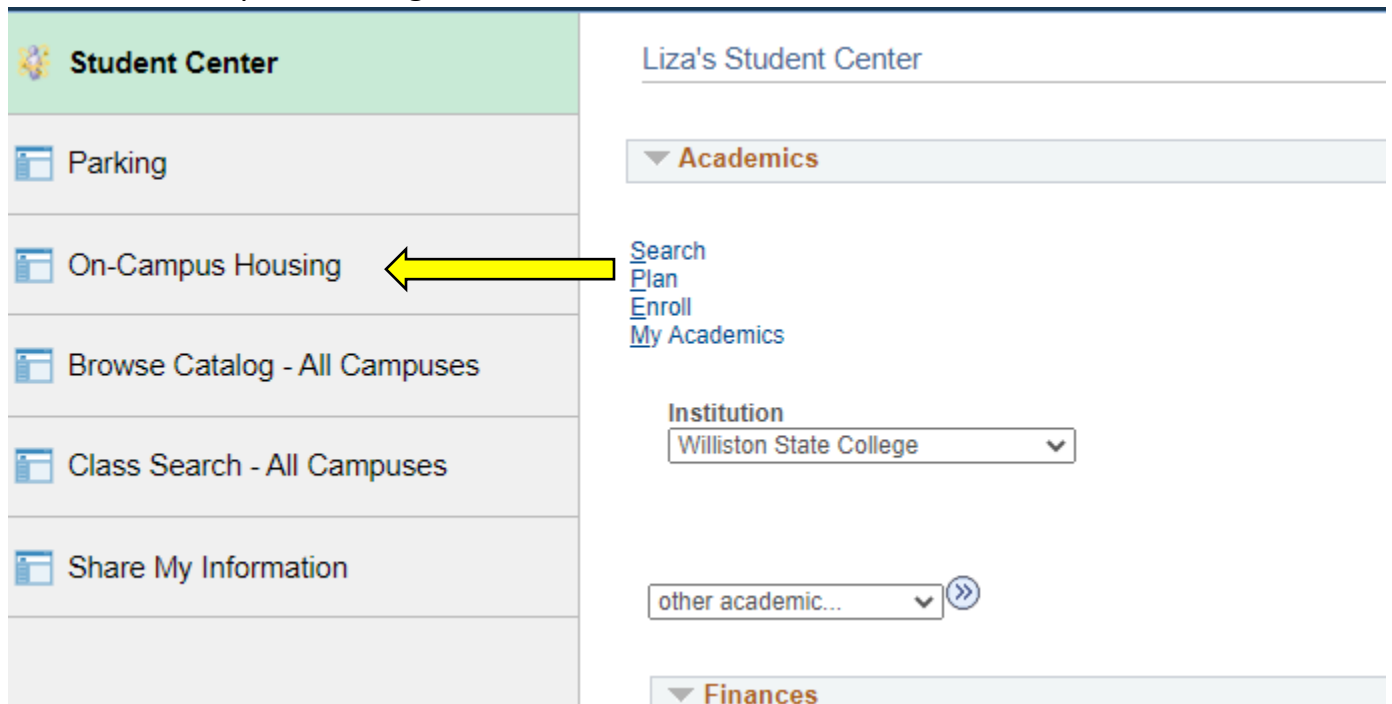
[Send email to Help Desk](#)

[Guest Page](#)

3. Select Self Service



4. Select On-Campus Housing



5. Follow the instructions, or select Continue

On-Campus Housing

ATTENTION: If you receive an error message at any time during the apply online process, please follow the steps below to enable cookies:

Click the link for the browser you are using; it will open in a new tab.

- [iOS - Safari, Chrome, Atomic, and Dolphin](#)
- [Firefox](#)
- [Google Chrome](#)
- [Internet Explorer](#)
- [Microsoft Edge](#)
- [Safari](#)




6. Select ND State College of Science, and Continue

Once you select your campus, you will be directed to login again using your campus credentials.

A screenshot of a campus selection form. It contains two columns of radio button options. The first column lists: Bismarck State College, Dakota College at Bottineau, Dickinson State University, Lake Region State College, Mayville State University, and Minot State University. The second column lists: ND State College of Science (which is selected with a blue dot), North Dakota State University, University of North Dakota, Valley City State University, and Williston State College. Below the options is a "Continue" button. A yellow arrow points from the right to the "ND State College of Science" option, and another yellow arrow points from the right to the "Continue" button.

7. Log in using your CampusConnection username and password



Please login to Housing Self-Service using your Campus Connection Username and Password.

Username:

Password:

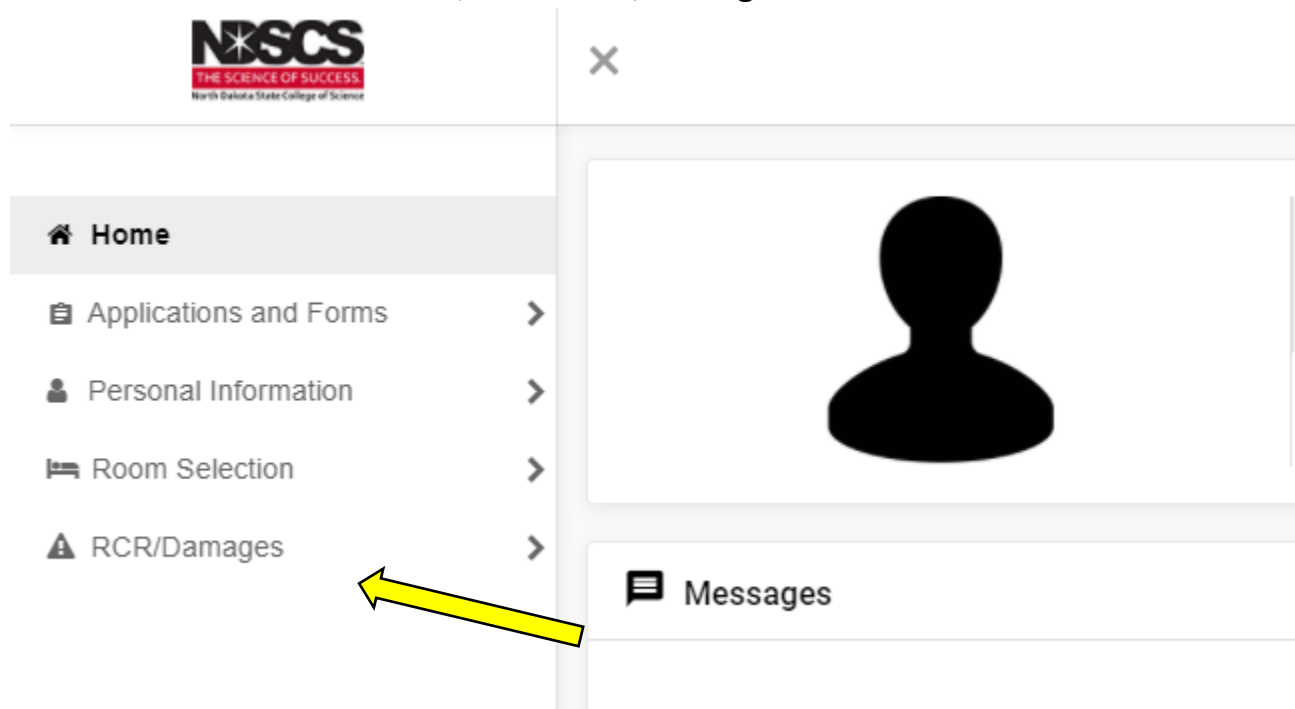
Login

NOTICE: If you are having trouble logging in, please contact the NDUS Help Desk for further assistance.

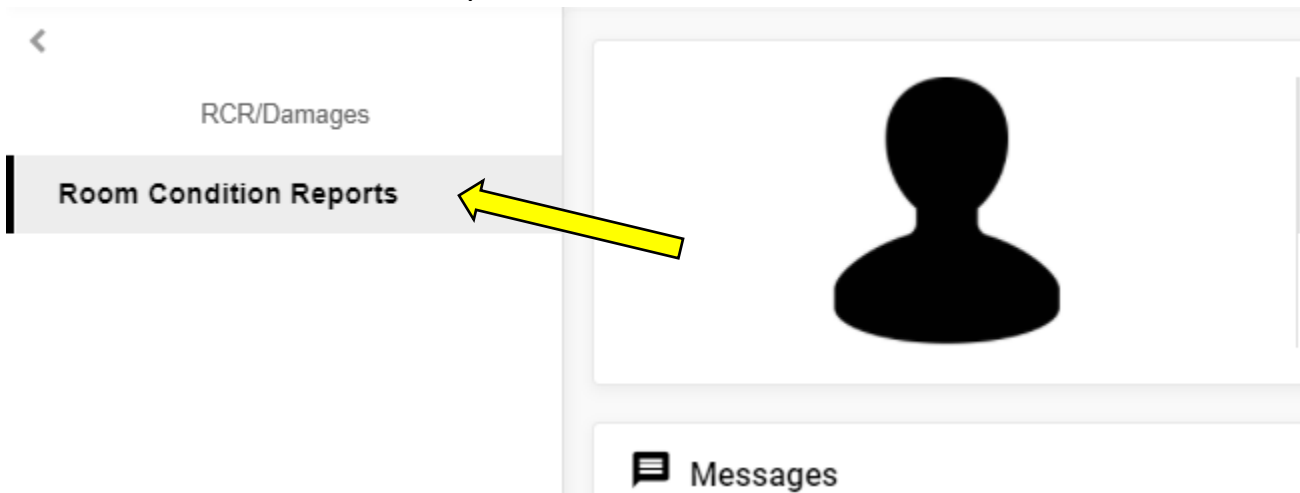
[NDUS Help Desk](#)

© 2020 © Adirondack Solutions, Inc. - The Housing Director Self-Service v4.0

8. On the left side of the screen, select RCR/Damages





9. Then click Room Condition Reports



10. Click on the pencil icon to the right of your housing assignment

Room Condition Reports since SCS Fall 2019 (2)

Hall	Date	Type	Response	Comments	
Nordgaard 206D	7/29/20, 2:44 PM	Check In	Response Required by: 12/01/2020		
Walton 101	7/29/20, 2:44 PM	Check In	You Agreed	N/A	

11. Review the condition of the items in your room

RCR - Check In Nordgaard 206D SCS Fall 2020


Important Information Regarding Online Room Condition Reports

It is very important for you to carefully review the condition of your room and its contents. It is expected that you will maintain your room's condition and report any maintenance issues as they arise.

Any discrepancies between the condition listed below and what you believe is the true condition of the item should be noted in the comments section at the bottom of the page.

Once you submit this report, you must notify a housing staff member in order to make changes.

Inventory (69)

filter 

Item	Condition	Last Inspected	Description
Bathroom E Ceiling	Used - normal wear and tear but no repairs needed	11/14/18	N/A
Bathroom E Door/Lock	Used - normal wear and tear but no repairs needed	11/14/18	N/A
Bathroom E Floor	Used - normal wear and tear but no repairs needed	11/14/18	N/A
Bathroom E Wall	Used - normal wear and tear but no repairs needed	11/14/18	N/A

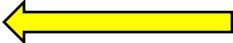
12. Use the text box to report anything you would like noted about the condition of your space.
13. Type your name on the line, or select the signature pad option and sign.
14. Submit!

	repairs needed		
Suite Window/Screen	Used - normal wear and tear but no repairs needed	11/14/18	N/A

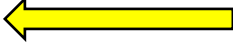
Inspection Date: 7/29/20, 2:44 PM
Condition: (n/a)
Notes:
Your Comment: N/A


☒ I agree with the condition of my room as listed above.
☐ I DO NOT agree with the condition of my room as listed above.

If you do not agree with the condition as listed above, please provide detailed comments below on the items you wish to have re-evaluated.


Make your comments here! 

☒ Enter your full name to give consent (Hand drawn signature will be auto generated)
☐ Use the signature pad to draw your signature

Enter your full name
Wildcat Willie 



[clear signature](#)



Submit Clear