



## How to apply to NDSCS for Dual Credit

1. Go to <https://www.ndscs.edu/>

2. Click on

3. Click on ☐ Apply Online and Pay the \$35 Application Fee

[Click here](#) to complete the application for admission to NDSCS online.

**\*\*Students taking Dual Credit classes **do not** need to pay the \$35 app fee**

4. Click on Create Account

The screenshot shows the NDSCS application page. On the left, there is a welcome message and information for new and returning applicants. On the right, there is a login form with fields for 'User Name' and 'Password', a 'login' button, and a link for 'Forgot your User Name or Password?'. The 'Create Account' button is circled in red, and a red arrow points to it from the instruction 'Click on Create Account'.

5. Next click here and proceed through the next steps of creating an account

Now that you've created an account you are one step closer to achieving the Science of Success. [Click here](#) to get started on your application.

[Privacy Policy](#)

6. After creating your account, then you can apply to NDSCS

The screenshot shows the NDSCS application page after account creation. At the top, there is a navigation bar with links for 'MESSAGES', 'PROFILE', 'TECHNICAL SUPPORT', and 'LOG OUT'. Below this, the 'My Application(s)' section is visible. It contains a table with one row labeled 'Application'. In the 'Application' row, the 'START APPLICATION' button is circled in red, and a red arrow points to it from the instruction 'After creating your account, then you can apply to NDSCS'. To the right of the table, there is a message: 'Please see below for your application status. To access your application, please click on the appropriate link. It is necessary to complete and submit part 1 of your application before you can access part 2.'

## 7. You can now start the application, and proceed through those next steps

**Application**

**Application for Admission**

- Application Type
- Applicant Information
- Contact Information
- Major/Program Information
- High School History
- Academic Information

Welcome,      Your application is in progress.

Thank you for your interest in applying to North Dakota State College of Science.

You can complete the application in one sitting or choose to save it and continue at a later date. You can access your application 24/7 using your user name and password.

All of your information is transmitted through a secured server. When you submit the application, the \$35 non-refundable application fee can be paid online or by check payable to NDSCS Enrollment Services, 800 N Sixth Street, Wahpeton ND 58076. If you have previously paid the application fee, please do not submit the fee again as this is a one-time fee.

Once you have completed your application, submit it. After submitting, you will not be able to make changes. Please notify the Office of Admission if changes are necessary to your application by calling 701.671.2521.

**★ START APPLICATION**

**i APPLICATION INSTRUCTIONS**

## 8. Select that you are an **Early Entry Student** and proceed with filling out all of your Information. Then click on Save & Continue.

**Application**

**Application for Admission**

**Application Type**

**Applicant Information**

**Contact Information**

**Major/Program Information**

**High School History**

**Academic Information**

**Residency for Tuition Purposes**

**Safety and Security Information**

**Scholarship Questions**

**Important Links**

- Check Your Application
- Application Instructions

**Submit Application**

**SAVE & CONTINUE**

**Application Type**

**Type of Admission** \*indicates a required field

I am applying as:\*

- ☐ First Year - I have not attended a college or university after high school graduation.
- ☐ Transfer Student - I have previously enrolled at one or more colleges or universities after high school.
- ☐ Non-Degree Student - I wish to enroll in a limited number of courses. I will not be receiving a degree or financial aid.
- ☒ **Early Entry Student - I am a high school student and wish to take college credit while in high school.**
- ☐ Readmitted Student - I have attended this institution before and did not complete a degree. I am returning to complete additional coursework.

**Prior Application Information**

Have you previously applied for undergraduate admission to North Dakota State College of Science? ☐ Yes ☐ No

Have you previously attended North Dakota State College of Science? ☐ Yes ☐ No

Select Yes or No for both

**SAVE & CONTINUE** **RESET**

## 9. After you are done filling out ALL personal information, then you will click on Submit Application

**SAVE** **SAVE & CONTINUE** **RESET**

**Submit Application**