

Navigation to view Tax Form 1098-T:

CURRENT and FORMER students will access their 1098-T online through Campus Connection.

1. Sign in to Campus Connection: www.NDSCS.edu/CampusConnection

- If you do not remember your User ID or Password, click on “Help Desk Support”, scroll down to the *NDUS Account* section, and follow the prompts. For further assistance, call 1-866-457-6387.

2. Within Campus Connection, click on “Financial Account” tile, then click “View 1098-T”. There will be 2 tabs with 1098-T information: “General” & “Box Amount”.

- a. **“General” tab** – click on the tax year you want to view/print; it will open in another window.

1098-T Report Selection					
General		Box Amount			
Tax Year	Version	Federal Tax ID	Description	Printed Date	Transmittal Date
2023	Original	456002451	ND State College of Science		
2022	Original	456002451	ND State College of Science		03/24/2023

- b. **“Box Amount” tab** – by clicking on an amount hyperlink, the details included in that amount will show.

1098-T Report Selection						
General		Box Amount				
Tax Year	Version	Payments Received	Amount Billed	Prior Year Adjustments	Scholarships or Grants	Prior Year Grant Adjustments
2023	Original	2814.16	0.00	0.00	3447.00	0.00
2022	Original	2537.40	0.00	0.00	3448.00	0.00

Sample of Form 1098-T:

<input type="checkbox"/> CORRECTED				
FILER'S name, street address, city or town, state or province, country, ZIP or foreign postal code, and telephone number ND State College of Science 800 Sixth Street North		1 Payments received for qualified tuition and related expenses \$	OMB No. 1545-1574 2023 Form 1098-T	
Wahpeton ND 58076 NDSCS-Business Office 701/671-2199		2	Tuition Statement Copy B For Student This is important tax information and is being furnished to the IRS. This form must be used to complete Form 8863 to claim education credits. Give it to the tax preparer or use it to prepare the tax return.	
FILER'S employer identification no.	STUDENT'S TIN	3		
STUDENT'S name		4 Adjustments made for a prior year \$		5 Scholarships or grants \$
Street address (including apt. no.)		6 Adjustments to scholarships or grants for a prior year \$		7 Checked if the amount in box 1 includes amounts for an academic period beginning January–March 2024 <input type="checkbox"/>
City or town, state or province, country, and ZIP or foreign postal code		8 Checked if at least half-time student <input type="checkbox"/>		9 Checked if a graduate student <input type="checkbox"/>
Service Provider/Acct. No. (see instr.)		10 Ins. contract reimb./refund \$		
Form 1098-T (keep for your records) www.irs.gov/Form1098T Department of the Treasury - Internal Revenue Service				

1098-T Box Explanations:

- **Box 1 Payments Received** – Shows payments received towards your NDSCS account that paid **qualified tuition and related expenses** during the tax year. Examples of payments included in Box 1: personal payments, loans, scholarships, grants, 3rd-party funding.
 - Payments received for costs that are not tuition-related (such as books) will **not** be reflected in Box 1, but may be eligible to use for calculating the Education Tax Credit; adequate personal financial records of these payments (ex. receipts, bank statements, etc.) may work as documentation for tax purposes.
- **Box 2** - Reserved for future use.
- **Box 3** - Reserved for future use.
- **Box 4 Adjustments Made for a Prior Year** - Shows any adjustments made to amounts that were previously reported on a prior year's FORM 1098-T for qualified tuition and related expenses.
- **Box 5 Scholarships or grants** - Shows the total of all scholarships, grants or 3rd-party funding received during the tax year.
- **Box 6 Adjustments Made for a Prior Year to Scholarships or Grants** - Shows adjustments made to amounts that were previously reported on a prior year's FORM 1098-T for scholarships, grants or 3rd-party funding.

For further information:

- Form 1098-T related information: www.irs.gov/form1098T
- Education Tax Credit information: www.irs.gov/form8863
- NDSCS 1098-T Information: www.NDSCS.edu/1098-T
- For questions relating to the specific amounts listed on your 1098-T that could not be answered by reviewing the information within the "Box Amount" tab (referenced above), you may call the NDSCS 1098-T line at 1-701-671-2199 or 1-800-342-4325 ext. 3-2199.