

Potential Questions to Ask Employers

- If hired, would I be filling a newly created position or replacing someone?
- Was my predecessor promoted?
- Would you describe a typical work day and the things I'd be doing?
- How would I be trained or introduced to the job?
- What are the department's goals for the year?
- How many people work in your department? In the company?
- Who are the people I'd be working with and what do they do?
- Can someone in this job be promoted? If so, to what position?
- How would I get feedback on my job performance, if hired?
- If hired, would I report directly to you or to someone else?
- Has the company had a layoff in the last three years? If so, how long was the layoff and was everyone recalled?
- What could I say or do to convince you to offer me this job?
- What should I do about follow up on this job?
- What kind of person are you looking to hire for this position?
- Do you have any questions or concerns I could clear up now for you?
- How do my skills, experience, and education differ from those of the ideal candidate?