

Risk Assessment Guide

Organization Activity – This is where you would provide a detailed description of the event

List potential risks/problem areas associated with each component of your activity and the action steps your organization will take to mitigate them.

Physical Physical risks can include things such as food poisoning, injuries that may result from physical activities, injuries that may result from travel related accidents	⇒ What can you do to mitigate this possible risk? ⇒ How does this actually mitigate the risk? ⇒ How can you put this strategy in place? ⇒ What resources will you need to make this happen? ⇒ Who will be responsible for making sure this is done?
Reputation Reputational risks are those things that may result in negative publicity for your organization, NDSCS, your advisor and/or the venue where you are holding event.	⇒ What can you do to mitigate this possible risk? ⇒ How does this actually mitigate the risk? ⇒ How can you put this strategy in place? ⇒ What resources will you need to make this happen? ⇒ Who will be responsible for making sure this is done?
Emotional Emotional risks are those things that can cause a participant at your event to feel alienated or negatively impact the feelings of a member or members of the NDSCS community	⇒ What can you do to mitigate this possible risk? ⇒ How does this actually mitigate the risk? ⇒ How can you put this strategy in place? ⇒ What resources will you need to make this happen? ⇒ Who will be responsible for making sure this is done?
Financial Financial risks are those things that negatively impact the fiscal stability of your organization and/or other organizations financially supporting your event	⇒ What can you do to mitigate this possible risk? ⇒ How does this actually mitigate the risk? ⇒ How can you put this strategy in place? ⇒ What resources will you need to make this happen? ⇒ Who will be responsible for making sure this is done?
Facilities Facility risks are those things which may cause property damage, prevent your event from being held (bad weather, not enough space for the number of participants, lack of equipment or materials needed for the event)	⇒ What can you do to mitigate this possible risk? ⇒ How does this actually mitigate the risk? ⇒ How can you put this strategy in place? ⇒ What resources will you need to make this happen? ⇒ Who will be responsible for making sure this is done?

The examples of risks given on this form are not intended to be all-inclusive; rather they are intended to act as a guide for students using the form when assessing risks associated with their activities.